

I (the Client named in this Agreement) understand that copyright in all parts of all Photographic Works created remains the property of the Photographer. Under the NZIPP Standard Terms (v2019), I purchase a licence to use the Photographic Works of the Photographer.

Client Name			Order No
Address			
Day	Evening	Cell	

Step 1 - Confirmation of Sitting Appointment (See also Clause 14 NZIPP Standard Terms)

At the time of signing this Agreement, the Sitting Fee Deposit must be paid. This fee confirms and holds the sitting appointment time and enables the studio to schedule and allocate the required resources.

In addition, the Sitting Fee will be invoiced at the time of signing this Booking Agreement. The Sitting Fee covers part of the cost of your portrait sitting and viewing preparation time. This fee is due on the date of the sitting appointment.

Provided that this sitting appointment is attended with the agreed people at the agreed time and is not postponed within 14 days of the booked appointment time, the amounts (if any) shown under "Conditional Sitting Fee Credit" shall apply to the corresponding appointment. This amount will then show as a credit on the Order account.

Appointment Exchange Options (AEO's) are available for purchase for \$___ at the time of signing this Agreement. When an AEO is purchased, a change to a later appointment time can be made once for each AEO purchased, and the Conditional Sitting Fee Credit will still apply on the subsequent appointment time.

Unless an AEO is purchased, appointment times changed within 14 days of the booked appointment time will lose their eligibility for the Conditional Sitting Fee Credit and the Sitting Fee will be due on the date of the original sitting appointment.

I understand and accept that any credit on the Sitting Fee requires the agreed people to be present at this appointment time. Signed _____	Sitting Date People Attending	Day Date Time (Balance of Fee due at this time)	Sitting Fee	Minimum Sitting Fee Deposit	Conditional Sitting Fee Credit
		\$			

Step 2 - Viewing / Order Appointment

At this time I make my selection and place an Order for the images I wish to purchase. The Order amount will be invoiced, and 50% of any Order total is immediately due.

Payments

Date	Description of Payment Received		Amount
	Sitting Fee Deposit		
	No. req'd	One Time Only Appointment Exchange Option (AEO)	
Csh Chq M/C Visa Amx Din Card #			Expire

Step 3 - Collection Appointment

At this time all outstanding fees are due. This can be arranged either by a single payment or by instalment. Photographic Works can only be collected when payment has been received in full.

I accept and agree with the details and conditions written above and also acknowledge that:

- (a) The NZIPP Standard Terms form part of this Agreement, and
- (b) I have had an opportunity to read the NZIPP Standard Terms (v2019) and I am satisfied I understand this Booking Agreement; and
- (c) The Photographic Works may be used for the purposes set out in clause 2 of the NZIPP Standard Terms (v2019)

Signed (Studio) _____ Name _____ Date _____

Signed (Client) _____ Name _____ Date _____